



TOWN OF PARMA

1300 Hilton-Parma Road P. O. Box 728

Hilton, New York 14468

(585) 392- 9461

Genealogy Marriage Records Request

Use this application for genealogy requests only. Please print and fill out form completely and return with payment of \$10.00 per copy and any/all required documents to Parma Town Clerk's office.

Requests by mail can be sent to:

Parma Town Clerk

1300 Hilton Parma Corners rd

Hilton, NY 14468

Checks payable to: Town of Parma

Please note:

- No information shall be released from a record unless both spouses are deceased, death certificates are required.
- The record has been on file for 50 years
 - If the record has been on file for **less** than 50 years, additional documentation is required. The applicant must be a direct decedent and provide documentation of direct line of decent. Birth certificates of parents, grandparents showing line of decent.

Please allow 2-4 business days from receipt of request to process. Copies can either be mailed or picked up once completed.



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To request a genealogical copy of a marriage record issued in the Town of Parma please complete the following application form. Fee is \$10.00 per copy, make check payable to "Town of Parma".

*All requests must include a copy of requestors drivers licenses, copies of death certificates and a notarized application form

Name of Bride: _____

Date of Birth: _____ Date of Death: _____

Name of Groom: _____

Date of Birth: _____ Date of Death: _____

Date of Marriage: _____ Place of Marriage: _____

For what purpose is information required: _____

What is your relationship to person whose record is requested: _____

In what Capacity are you acting: _____

Number of copies requested (\$10.00 each) _____

Pick up (must include phone number or mail: _____

Signature of Applicant: _____ Date: _____

Address: _____

Phone number: _____

Sworn Before Me this _____ day of _____ 20_____

Notary signature

